



Homework & Home Study Policy



Help for non-English speakers.

If you need help to understand the information in this policy, please contact Maryborough Education Centre (MEC) on 5461 7900.

PURPOSE

To outline to our school community the Department's and MEC's policy requirements relating to homework and home study.

SCOPE

This policy applies to students in all year levels and staff responsible for setting and monitoring homework at MEC.

RATIONALE

MEC has developed this Homework & Home Study Policy in consultation with the school council to support student learning and wellbeing by:

- providing opportunities for students to review, revise and reinforce newly acquired skills.
- providing opportunities for students to apply new knowledge.
- providing opportunities for students to prepare for future lessons.
- encouraging students to enrich or extend knowledge individually, collectively, and imaginatively.
- fostering good lifelong learning and study habits.
- supporting learning partnerships with parents/carers.

DEFINITIONS

Homework is tasks assigned to students by teachers that are meant to be carried out during non-school hours.

Home study is revision of work taught at school during non-school hours, to consolidate or extend learning.

POLICY

At MEC all homework and home study set by teachers will be:

- purposeful.
- curriculum aligned.
- appropriate to students' skill level and age.
- designed to help students develop as independent learners.
- monitored by the teacher.
- where appropriate, provide opportunities for parents/carers to partner in their child's learning.

The types of homework and home study that teachers at MEC will include are:

- finishing incomplete work from class time.
- completing consolidation exercises for mathematics.
- completing science investigation exercises.
- making or designing an artwork.
- practising and playing musical instruments.
- practising spelling words.

- practising sports skills.
- reading background material for a subject.
- reading English texts prior to class discussion.
- reading for pleasure.
- revising/preparing for tests.
- researching topics associated with set class work.
- completing assignments/activities on Microsoft Teams.
- applying new skills to home context such as:
 - planning and cooking food, including following a recipe.
 - helping to plan a day trip or holiday, including timings, directions, and costs.
 - growing plants.
 - reviewing their favourite film or book.
 - writing a diary entry.
- engaging with parents in learning activities such as:
 - rehearsing a presentation with parent/carers and seeking their feedback.
 - interviewing a family member as part of a research project.

SHARED EXPECTATIONS AND RESPONSIBILITIES

Homework and home study is a shared responsibility between the school, teachers, students, and their parents/carers. To get the most out of homework/study, it is important that everyone understands their obligations and responsibilities.

Responsibilities and expectations for **leaders at MEC** are to:

- advise teachers, students, and parents/carers of homework/home study expectations at the beginning of the school year and provide them with access to the homework/home study policy.

Responsibilities and expectations for **teachers at MEC** are to:

- set homework/home study that is curriculum-aligned and appropriate to the student's skill level and age.
- ensure homework/home study tasks are purposeful – this means they are deliberately designed and planned to support student learning.
- encourage completion of outstanding class work in students' own time.
- assess homework and provide timely and practical feedback.
- communicate with parents/carers any homework requirements via the COMPASS app.
- ensure the amount of homework/home study set supports a student to engage with a range of recreational, family, and cultural activities outside of school hours.
- offer opportunities for families to engage in their children's learning.

Responsibilities and expectations for **students** are:

- being aware of the school's homework/home study policy.
- discussing homework/home study expectations with their parents/carers
- following up on comments made by teachers.
- accepting responsibility for the completion of homework/home study tasks within set time frames.
- attending tutorials if they did not complete required tasks.
- seeking assistance when difficulties arise.
- organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities, and part-time employment (for older students).

Responsibilities and expectations for **parents/carers** are:

- ensuring there is a balance between the time spent on homework/home study and recreational, family, and cultural activities.
- talking to teachers about any concerns they have about the homework/home study.
- ensuring there is a quiet study area for their child to complete homework/home study.

SUPPORT FOR STUDENTS AND PARENTS/CARERS

MEC understands that students have different learning strengths, preferences and interests and may approach learning activities and homework/home study differently. If parents/carers are concerned their child may not understand the homework/home study tasks, then we encourage parents/carers to speak to their child's teacher.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Included in staff induction processes.
- Available publicly on our school's website.
- Available on the staff SharePoint.
- Reminders in our school newsletter.
- Discussed at annual staff briefings/meetings.
- Included in transition and enrolment packs.
- Discussed at parent information nights/sessions.
- Discussed at student forums.
- Hard copy available from school administration upon request.

RELATED POLICIES AND RESOURCES

- [Homework – Department Policy](#)

POLICY REVIEW AND APPROVAL

Policy last reviewed	13 th August 2024
Consultation	Education Policy 13 th August 2024
Approved by	School Council
Next scheduled review date	This policy was last updated on 27 th August 2024 and is scheduled for review as part of the school's 3-year review cycle.

Signed:



Anita Ford

School Council President

Date 27.8.2024