



MARYBOROUGH EDUCATION CENTRE

Principal - David Sutton

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Thursday 21st May, 2020

Dear Parents/Guardians

Re: Resumption of School

We have been busily planning for our resumption of onsite schooling as we welcome back our students in a staggered manner from Monday. Every effort has been made to keep the school day as normal as possible for our students, however we have needed to alter a number of our school operations. These changes are all made using guidelines from the Department of Education and Training and are made in an effort to minimise any risk to students and staff. The Chief Medical Officer has stated that it is safe for students to resume school in a planned and managed way. Social distancing measures apply only to adults; however, we are still taking some steps to reduce student congestion in busy areas.

Key Dates

Monday 25 May- Statewide Student Free Day. There will be no students at school and remote classes will not be conducted. Most staff will be back at school.

Tuesday 26 May- School resumes for Prep, Yr. 1, Yr. 2, Yr. 11, Yr. 12 and students in our Specialist Setting. Year 10 students studying a VCE or VET subject are invited to join their classes and can remain at school for the day if they are unable to make their way home safely. Students in Yrs. 3-10, who cannot be supervised at home, can attend school. Parent/Carers are required to book their children in using the link on our webpage.

Friday 5 June- Professional Practice Day for staff. Relief teachers will take P-2 classes. Some Year 11 and 12 classes will run. Students will be informed of this during the week. Classes in our Specialist Setting are cancelled.

Monday 8 June- Queen's Birthday public holiday. No students or staff at school.

Tuesday 9 June- Students in Yr. 3 - Yr. 10 return to fulltime schooling.

Friday 22 June- Report Writing Day. No students are required at school.

Friday 26 June- Last day of term. Students dismissed at 2:30 pm.

Student Work

Teachers will not be providing work for students at home after their year level has returned to school. The only exception to this will be for students who have health reasons that make them unable to attend school. A medical certificate will be required.

Unwell Students

All students who are unwell are required to stay home. There can be no exceptions to this rule. Any student who has a cold or runny nose must not come to school. If your child becomes unwell at school and reports to sickbay, you will be required to pick them up as soon as possible.

Hygiene

Hand sanitiser is required to be regularly used during the day and specifically before and after using any shared equipment. It will also be available in all classrooms. All school members are required to practice good handwashing. Additional cleaning has been organised and will be performed daily.

Student Drop off and Pick Up

We will be strictly limiting the number of adults who come onsite. All parents/carers of younger children will be required to drop their children at the carpark gate in the morning. Staff members will be there to meet students and accompany them to their classes. After school the teachers of Prep – 2 classes will walk their classes to the carpark gate in the following order:

- Prep students walk up to the gate with their class to be dismissed at 3pm
- Year 1/2 students walk up to the gate with their class to be dismissed at 3.10pm
- Where siblings cross over in P-2 all students in the family will be dismissed at 3pm.
- Bus travellers are collected in the pod prior to other students departing at 3pm and taken to the buses early.
- Specialist B1, B2 and B3 students are walked to the Specialist Playground gate near Craigie at staggered intervals. Individual contact will be made with parents/carers regarding the timing of pick-ups.

Parents are asked not to gather in groups at the gate and we will have markers on the front fence indicating the required 1.5 metres for social distancing. Parents are also asked not to gather on or near the bus stop.

The pickup for older students will take place from the service road near the bottom crossing in Balaclava Rd.

All staff carparks will be closed from 2:30 pm.

Additional staff will be on duty at the gates before and after school.

Breakfast Program and Canteen

The breakfast program will not be running as normal. Grab and go packs will be available from different pods around the school for those children who require them. All food from the canteen must be ordered in advance through the QKR app. No cash will be handled by the canteen. Fruit will still be available for students but all items will be in individual bags. Sharing of food between students is not permitted.

Computers and other Devices

We will be limiting the use of shared computer devices. All students who have borrowed a school device are welcome to keep using the loaned device until further notice. Families may have the option of purchasing the device and CSEF money can be used for this purpose. All students who have a laptop or tablet are required to bring it to school charged and ready to use each day.

Volunteers

All programs involving volunteers are cancelled until further notice.

Lockers

Some lockers in the Craigie and Percydale pods will be moved to other areas. Students will be expected to use the outside doors to access classrooms.

Assemblies and other School Activities

All activities involving large groups of people together in one location are cancelled until further notice. We will hold a virtual school assembly at 9:00 am on Tuesday 26 May and again on Tuesday 9 June.

School Buses

School bus services will all be running as normal with all passengers required to hand sanitise on entry and exit.

Water

Students are asked to bring their own water bottles. Arrangements will be made for these bottles to be filled as required. The bubble taps will be turned off.

Thank you again for your ongoing cooperation during these challenging times. Your support is greatly appreciated and speaks volumes about the nature of our community.

Kindest regards

A handwritten signature in black ink, appearing to read 'David Sutton', with a long horizontal flourish extending to the right.

David Sutton
Principal