



Wednesday 3<sup>rd</sup> June, 2020

Dear Parents/Carers

**Re: Professional Practice Day, Friday 5 June and the Resumption of On-site Learning for Years 3-6.**

*Professional Practice Day*

Friday 5 June is a Professional Practice day for MEC staff. The following arrangements will apply:

- Prep-2 classes will be taken by Casual Relief Staff.
- Year 12 classes will run as usual for VET – Hospitality 1 &3, Psychology 1&3, Foundation Mathematics 1, Business Management 1&3, Biology 1&3, Mathematical Methods 3, Studio Arts 1&3, VET – Sport and Recreation 1&3, VET – Building and Construction 1&3, Technology Systems Engineering, VCAL Personal Development Skills 1, English 3 (Bethany Fitzpatrick), Health and Human Development 3, and Further Mathematics 3.
- Year 11 and 12 students who are at school will work in the middle of Craigie when their classes are not on.
- Students who cannot be supervised at home can attend school and parents/carers are asked to book their children in via the online booking system found on our website.
- All other classes, remote and on-site are cancelled.
- Students at home can use this time to complete remaining online tasks and prepare for return to school.
- Mainstream buses will run as normal.

*Resumption of Classes for Years 3-10*

We look forward to welcoming back our students in Years 3-10 on Tuesday 9 June.

- All students will be instructed on the increased hygiene practices and the changes to our school routines.
- Our current drop off and pick up arrangements will remain in place and Years 3-6 students are asked to enter and exit the school via Gate 3, which is the main gate in front of the school reception.
- Any families who need assistance in transitioning their child back to school are asked to contact me or the appropriate Assistant Principal. Alternatively you can request a call back on line from the Student Services team.
- The canteen is not taking cash and all students are required to order food via the Qkr app.
- We will hold a whole school, online assembly from 10:40 to 11:00 am.

Yours sincerely

David Sutton  
**Principal**