



23 March 2020

Dear Parents and Carers

Re: End of Term Arrangements

Thank you for your cooperation and support during these unprecedented times. The details below are the latest I have and are subject to change at short notice:

1. Years 7-12 students will commence their term one holidays tomorrow, Tuesday 24 March. During this extended holiday, students are only meant to be completing normal holiday school work such as revision. No additional work is required to be completed by students at this stage. All students have been instructed to take any personal belongings home and any materials required for flexible learning that is likely to commence next term.
2. P-6 and Specialist students holidays begin tomorrow for all students, other than those whose parents work in an 'essential service'. Those parents who work in an 'essential service' have the opportunity to send their children, who are in Prep-6 or specialist, to school for supervision and care for the remainder of the week. Skeleton staff will be at school to provide supervision and care to these children. All students have been instructed to take home their materials for flexible learning and their personal belongings today. Any medical aides or equipment also need to be taken home today. If you plan for your child to be at school, please call the General Office to let us know.
3. We plan to transition to flexible learning on Wednesday 15 April. We will not be teaching students flexibly prior to that date. Staff are spending the remainder of this week preparing learning packs and planning for online delivery of lessons where possible.
4. I have asked staff to volunteer to support the Prep- 6 and Specialist setting children of 'essential service' workers, who attend school, for the remainder of this week. Other staff will either be working from school or from home to prepare for altered circumstances next term. I will be at school for the remainder of the week and prior to next term I will send out details of how to contact me and other staff members, during a school closure. For the remainder of this week I can be contacted on 54617900.

During these times I know every family will be working the best they can with their children during extended periods of isolation. The dedicated staff of MEC will do their best to support the learning and social and emotional needs of all children and families during an extended school closure. At the end of the holidays I will send more detailed information to parents and students detailing what school will look like next term. I ask everyone for patience and understanding during this period as we adjust to a very different form of learning and

communication. We will do the best we can, but these are challenging times for everyone and we need to be kind and gentle to others and ourselves.

Take care

A handwritten signature in black ink, appearing to read "David Sutton", with a long horizontal flourish extending to the right.

David Sutton
Principal